Minutes
Biology Major Executive Committee
April 25, 2016

Present were John Blake, Patrick Inglett, Saba Rathinasabapathi, Alice Harmon, Christine Davis, Bobbi Knickerbocker, Brandi Phillips, Britta Osborne, Mike Miyamoto, Bill Spencer, and Cindy Link

David Oppenheimer, Associate Chair, Biology attended the BMEC meeting.

Informational Items

1. There were no minutes from the previous meeting since the only item discussed was the Board of Governors report.

Decision Items

1. The new BMEC Director was discussed. Since CALS had the directorship two years in a row, then CLAS will have the directorship for two years. Alice Harmon was elected to be Director; however, Alice has been recruited to serve on the University Tenure and Promotion committee. If Alice is elected to the T&P committee, then the directorship will go to Patrick Inglett.

Discussion Items

1. The replacement for Bill was discussed, who will be retiring at the end of December 2016. David Oppenheimer presented the information about position and the search committee. Per the College, this position will be an open rank position. The search committee will be as follows:

   Chair – New Director (Alice, Patrick, or Saba)
   Associate Chair – David Oppenheimer
   CLAS Dean’s Office – Ata Sarajedini
   CALS Dean’s Office – Joel Brendemuhl
   CLAS Faculty – Christine
   CALS Faculty – Patrick or Saba

2. The program review was discussed at length. Several suggestions were made, which Bill will work on and get back to the committee for review. Bobbi is going to get specific statistics for the “PRO” courses (i.e., Medicine, Dentistry, VetMed, etc.). Bill will make the changes and send back to the committee for their review. The report should be ready to submit to the Dean’s Office by the June 1 deadline.