Minutes
Meeting of the Biology Major Executive Committee
October 23, 2012

Present were Elaine Turner, David Julian, Bill Spencer, Ata Sarajedini, Gary Peter, Ed Braun, Max Teplitski, Saba Balasubramani, and Cindy Link

1. Items from the BMEC meeting on September 7, 2012
   a. Advising protocols have been worked out with CALS and CLAS to help clarify how to allocate responsibilities between the advisors and the Biology Major staff.
   b. Academic Assessment Plans for BIO and BLY submitted.
   c. An NSF S-STEM proposal was submitted for the major in August.
   d. Bill is teaching BSC 4936 (“capstone course”)
   e. Bill is teaching BSC 3911 (Entering Research), and we are now offering BSC 4910 (Beg Mentored Research) and BSC 4912 (Adv Mentored Research)

2. Bylaws and Mission Statement were discussed. The main item of the bylaws was the length of the Director’s term, whether it should be two years instead of three. We requested that the Committee send their votes via email.

3. The MOU for streamlining the elective approval process was reviewed.